



QMA GRAND NATIONAL CONTRACT AND GRAND NATIONAL FORMAT

OBJECTIVE

To establish a set of guidelines and procedures to ensure that all Grand National Events are consistent for all participants across the United States and Canada.

OVERVIEW

Grand National Proposal

All proposals, not letters of intent, from the Grand National Host Club will be submitted to the QMA National Office and QMA National Secretary by September 15th annually. All proposals must be submitted using the Grands proposal form adopted by National Board of Directors. Presentations will not be allowed at the National meeting unless there are no proposals submitted by the due date. The Grand National proposals will follow the same procedure as the RCP process. All clubs submitting a proposal must have already hosted a States Race or large event equivalent to a States Race.

Grand National Event Host Club Commitment

All clubs that are granted National Event must adhere to the following commitments:

- Two Year commitment, beginning the year following the event (ex. Host 2016, agree to 2017 & 2018).
 - ~ Charter, Insurance, Officers paid Regular Membership and/or minimum of 5 members
- Submit Signed Grands Contract
- Fulfill all requirements, as outlined in the Grands National Contract & Forms Documents.
- The National Board of Directors reserves the right to add/amend/change/delete any requirements

Failure to comply may result in forfeiture of Grands monies due to the host club.

Club Board of Directors/Officers

The Host Club's Board of Directors/Officers is to remain in office from the time of the Grands being awarded and during the Grand National year as assurance to the membership of QMA that all agreements and proposals will be fulfilled. If the club finds it necessary to change Board of Directors or Officers, the QMA Board of Directors is to be notified of these changes and the reason(s) for the change. The process should be taken care of as soon as possible once there is knowledge that such change exists. The QMA National Board of Directors will determine if the backup club should be used.

QMA Code of Conduct

The QMA Code of Conduct will be adhered to at all times. There will be security on duty during all race events. Judges and Race Personnel are not to be harassed. This will be cause for immediate expulsion from the track and the event.

Backup Club

Each Host Club shall have a backup club that will be selected by the QMA Board of Directors. The selection is to be made either at the time of the bid award at the annual meeting or, as soon as possible, to allow the backup club time to prepare, if needed. If selected Host Club does not fulfill all requirements to the QMA National Board by April 1st, the backup club will be awarded the event for the current year.

PUBLICITY

The Host club will appoint an individual in charge of publicity for the Grand National Event.

The QMA Publicity Director will assist the Host Club in any way possible to promote the event. For example, possibly making national contacts, etc.

QMA will give the Host Club a check in the amount of \$500.00 to be used for a welcome dinner provided all attendees are admitted free of charge. If the Host Club would like to charge for the event this check will be forfeited. QMA must be notified by February 15th, on which decision the host club makes (free welcome dinner or charged dinner).

Literature/Promotional Materials

No literature shall be submitted to Regional Director's or general membership without first obtaining approval by the current National Board of Directors.

Areas of Interest

The Host Club shall provide through mailing or QMA Newsletter, QMA website and/or host club website, areas of interest in the locality of the Grand National Event. Anything of general interest may attract certain members to the area to participate. Final details may be given to the participants in the goody bags or be available during the event.

Motels/Restaurants

The Host Club should issue advance notice as to availability of the local hotels/motels. This notice should be issued as early as possible and include facilities available along with pricing and location in relation to the racetrack. If priority reservations have been made in specific areas, the information should be fully given to the membership. Registration forms should be furnished as desired.

Local restaurants information can be supplied to the membership at sign-ins, in goody bag or by other means.

Programs

The Host Club should appoint a coordinator for producing a Grand National Program.

The membership should be contacted through the host club website or direct mailing for driver's photo and information for the program.

Other souvenirs should be offered for sale such as T-shirts, pennants, and other items of interest. All revenues from these sales remain with the Host Club.

Sponsorship

The Honda banner must be prominently displayed throughout the entire event. Any major sponsors secured for this event must sponsor all drivers/classes. Host Club must provide a 10' x 10' space to Honda/ HPD for display area, in a location close to track.

Other potential Grands or National Sponsors will also require and must be given a space and banner display areas, if requested.

PROPERTY

NO SMOKING SIGNS POSTED EVERYWHERE AROUND THE TRACK

The Host Club will be completely responsible for all track preparations and clean up. Participants can be recruited if the local club so desires.

Clean up of individual areas should be encouraged, any special seating, lighting, tech areas, fueling, staging or other specially designated areas will be the responsibility of the Host Club.

All plans for facilities will be submitted to QMA Board of Directors for review and approval 90 days prior to Grands. Any plans in the hands of the QMA National Board of Directors for a period of 30 days without a response will be considered to be fully accepted.

Property

The Host Club must present their track to the best of their ability. (i.e., ground maintenance, painting, facility repairs, signage, etc.)

Property Rules

The Host Club will print and submit to QMA all property rules and proposed penalties for disobeying. These rules will be furnished to QMA by April 1st of the year of the event.

The Host Club should present any unique situations when applying for the Grand National event.

All penalty decisions will be decided by the QMA Board of Directors and Regional Directors present during the event for any misconduct. The Host Club's requests will be adhered to if at all possible. If penalties are assessed they will be paid within 30 days of the event.

The important fact is that all rules and regulations must be properly PRINTED, POSTED AND DISTRIBUTED in order to be effectively administered.

QMA BOARD OF DIRECTORS AND REGIONAL DIRECTORS PRESENT WILL HAVE THE FINAL AUTHORITY ON DECISIONS.

Parking – Trailer, Motor Home and Vendor

The Host Club shall have available space to pit every trailer for quarter midgets and/or half midgets. In addition, space for parking of Motor Homes and vehicles.

The facility shall be located so it is convenient to work out of trailer or the open space pitting.

Any preference pitting shall be made public along with all other facilities provided by Host Club well in advance of the event (at least by February 15th, prior to the event.) It is recommended that they consider parking members together.

The Host Club must provide, at no charge and in close proximity to the track, trailer spots for the NBOD and National track officials that attend the event.

The maximum charge for trailer parking is \$100.00 per spot. The Host Club will also offer free trailer parking spots, which are guaranteed to each entry received.

Host Club must present to National Board of Directors the amount they are proposing to charge for motor homes, toy haulers and vendor parking for approval by January 15th. This is to include any additional fees for electric, water, sewer, etc. (For example: Toy Hauler with no amenities \$150, Toy hauler with electric \$250, etc.). The National Board of Directors has final approval of parking fees.

All parking/pit areas are to be watered on a regular basis to alleviate excessive dust.

Trailer, Motor Home and Tent Areas

THE MEMBERSHIP SHOULD BE MADE AWARE IN ADVANCE OF THE NUMBER OF SPACES AND TYPES OF SERVICES AVAILABLE.

Advance deposits of each reservation and other arrangements are to be the responsibility of the Host Club. No refunds will be given within 30 days of the event.

A general map of the areas designating each type of living should be provided. Types of surroundings should also be shown (trees, shrubs, fences, roads, etc.)

Prices and all financial arrangements for the facilities are to be between the member and the Host Club. Price levels should be at or below similar facilities in the vicinity. These types of living areas should be convenient to the track facilities. They should be mostly free of hazards for all children. Roads should be blocked and access limited as necessary.

Adequate precautions against fire must be used. Access for fire and other emergency vehicles should be conveniently available to all sites.

Precautions should be taken to prevent electrical shock as well. Water and electrical equipment should be underground if at all possible. Dumping and Water service must be provided at a minimum of every other day of the racing event.

Security

The Host Club Shall provide security for the grounds and pit area to protect the participants from theft and/or vandalism to quarter midgets, half midgets, and other equipment on site. The security times will be announced and enforced and will include non-racing hours for protection of all participants and their equipment.

TRACK FACILITY

The racing surface shall be raceable and used on a regular basis, having been used in the last year for both qualifiers and regular races and during the last five years have been used for a state's race or a reasonably large event. RESURFACING or use of a sealer must have been used for a reasonably large event to show the durability to stand up under a large amount of racing.

Such events shall have been run during the daylight hours similar to the procedures at a Grand National Event. Properly installed speed breakers shall be permanently installed and have been used for a large event.

The location of the start-finish line and the flagman shall be discussed before a Grand National event and approved by the QMA Board of Directors. These locations will be permanently fixed at that time. In each corner there must be 1 corner worker and for the heavy classes should be two corner workers per event and approved by the QMA Safety Director. This may be initiated at the time of the Grand National Event. Suggestion - have permanent or paid corner workers, this will help keep the races moving (must be paid QMA member).

At all Grand National events, Host Club will provide at least 2 operational, appropriately spaced, caution lights around the track and will be controlled by the flagger. It is recommended that all QMA tracks install caution lights in the same manner, as Adopted at Annual Meeting 2005.

Soft walls are recommended for all Grand National Events, subject to review by the National Board of Directors. "Soft Wall" suggestions are posted on the QMA website. QMA National Board will make the determination if soft walls are needed at host clubs track.

If the Host Club has a racing curfew they must notify the QMA BOD prior to the event.

All restroom facilities must be cleaned daily. All trash receptacles must be emptied daily or several times per day as needed. Host Club is to provide receptacles for disposal of tires and oil. Host Club is to provide tents to cover the staging area.

Last Updated 1/2016

The layout of the ON CHUTE, OFF CHUTE, and STAGING AREA shall provide a high degree of protection for the drivers, handlers, and officials. The layout shall be submitted by January 1st for approval by the Safety Director and/or QMA appointed Race Director.

The approximate area for lining up races (staging area) shall be laid out and approved by QMA Safety Director and/or QMA appointed Race Director. This area should be capable of holding at least 30 cars with reasonable space to work around the cars.

Spectator fencing shall be spaced a distance back of track fence and provide adequate protection to the spectators by keeping the cars from going into the viewing area.

All of the above must be approved by the QMA Safety Director at least 30 days prior to Grands.

A specially designated area will be available for two handlers per car. On race days cars will pit in their numbered spaces. Each car handler is responsible to police the area around their pit space. This must be clearly marked. Any deviations will be approved by QMA. These areas will be used during all racing events. Judges will have a clear view of the area.

Internet Feed

A high speed dedicated internet feed is required for the Live Broadcast of the event. The QMA National Board will work with the local clubs to help facilitate and offset the cost of this service. The Grands Liaison and Publicity Director will work with each host club. The details are due by April 1st.

Tech Area

The following will be necessary for the Tech committee at any Grand National Event: this is to make the host club aware of their responsibilities for hosting the Grands.

1) Tech Area - A minimum of 600 sq. feet or larger area for tech procedures. This area must be a well-lit area with sufficient electric available for seven tech personnel. The area must be covered and rain proof. The area must be corded off to keep out non-tech personnel, but should have a tech viewing area. This area must have a minimum of 72" of workbench area preferably 36" in height. The workbenches must be sturdy enough for proper disassembly and measurement of engines. Also needed is a 55-gallon drum to be used for waste oil disposal. A large quantity of inexpensive shop towels and/or paper towels must be available. Two way radio communication between the tower and tech area. The Tech committee expects that cold drinks be available and also provisions for food. This area is only necessary for the final day of racing; it is not necessary prior to the "A" mains. **See Grand National Checklist

2) Gasoline - Host Club will designate a fuel station in close proximity to the track for participants to purchase "track" fuel. Host Club will specify octane and will provide a test sample (1 gallon) each day from the designated fuel station.

3) Alcohol/Methanol - Host club will provide an ample amount of methanol (minimum 50 gallons), purchased at the same time and place, to supply all registered cars using methanol. Host Club will also provide clearly marked containers and funnels to dispense the fuel. Methanol must be delivered prior to the first day of practice and be available for testing.

Please refer to the QMA rulebook for fuel testing procedures.

4) Manpower - Minimum of 6 people (if you want more to make this event easier, you may), for fueling and sealing fuel tanks for the duration of the entire event. Two people are needed for oil checking on qualifying and racing days. Four people for sealing engines and cars on qualifying days. You will need 2 people at scaling and tech board on qualifying and racing days. The host club will need to inform participants that when they come to tech they will need the following: a) plastic baggies, b) container for engine parts, c) a box big enough for a disassembled engine, and the tools necessary to disassemble their engine ** See Grand National Checklist

Fuel Area

The fuel area should be ventilated away from other fire hazards, and adequately protected. Adequate fire extinguishing capability must be near fuel area. The area should be fenced so as to keep participants back from direct exposure to hazards.

Safe methods of fueling cars should be reviewed and approved by QMA Tech Director and QMA Safety Director at least 30 days prior to the Grands. Procedures of draining, sealing, testing and fueling cars is to be approved by QMA Tech Director as of the first day of the event.

NO SMOKING IN THE FUELING AREA

Judging Area.

There shall be a designated area that shall include good vision for all areas of the racetrack and handler area. It is recommended that you supply shade for the judges.

The total space shall accommodate three (3) persons, two (2) judges and one (1) Lead Judge comfortably. Access should be fairly easy; the stand should also be in clear view of the flagman and have voice communications with the flagman and scoring personnel.

Tower Area

The tower area shall be capable of comfortably seating a minimum of three manual scorers, preferably five, and one electronic scorer. An announcer will be allowed in the tower during qualifying and driver introductions on A-main day. The area shall be well lit and provide good circulation of air. Air conditioning is preferred in most climates and is conducive to summer racing schedule. There shall be a work area provided for the manual scorers to have scoring sheets and writing instruments, as well an area for the electronic scorer and computer. There should be a good supply of writing instruments for each scorer. The host club will supply a copier that is capable of copying legal and letter size. Copier must be a separate unit capable of making multiple copies rapidly; all-in-one copiers/fax/printers are NOT acceptable. The copier needs to be available for all QMA Officials for the entire Grands Event.

The Host Club will provide an announcer to introduce the drivers on A-main day; it is recommended that club provide announcer beginning during practice and/or qualifying. The announcer should have sufficient area to layout race line-ups, cards, and other lists to facilitate announcing the races and program.

The lap counting area should have enough space for one person to sit. The lap cards should be easily turned and numbered 40 through 1 with a card signifying one lap remaining and the race completion. Lap cards will be used as a back up to Moscore. These cards should be in a location large enough in size and clarity to be seen across and at both ends of the track. Host club is required to have a digital countdown clock.

The tower area should be elevated to allow good visibility of the entire racing surface with special consideration to the start-finish line. The Host club is to provide food and drinks to the tower help for the week.

QMA rules will apply. If it is not covered in the racing format and procedural manual, then refer to the QMA rule book.

Snack Bar Facilities

The Host Club shall have snack bar facilities that will provide the race participants and observers adequate food supplies and beverages. Equally important is to provide financial support for the Host Club to apply to other expenses. The food serving area should be clean and sanitary. Care should be taken to prevent spoiling and deterioration of food to be served. Drink containers and ice should be clean and free of unhealthy material. The Host Club should have some idea of the crowd demands and provide simple but adequate service. Long waits in line should be avoided if possible. The snack bar needs to open during the whole race week. The snack bar shall close when the last race of the evening begins.

Alternative drink and concession areas may be provided around the track (spectators) and in the pit area. Prices should be comparable to or less than surrounding food establishments.

Track Fence

The fence surrounding the track shall be approved by the QMA National Safety Director at least 30 days prior to Grands. All ends of the fence shall be adequately protected. Materials used for protecting shall be approved prior to granting event.

Communications Equipment

QMA will provide radio communication between the Flagman, Head Judge, Race Director, Pit Stewart, Head Scorer, Safety and Tech Directors. The host club will provide their own for communications for the club officials. **This requirement is mandatory.** These headsets should be reliable so that line-up information and judging calls can be communicated while cars are running at a slow pace on the racing surface. The visibility from one area to another will dictate the need for clarity and reliability of electronic communications.

Timing Clock (To be used in case of Moscore malfunction)

The Host Club will furnish adequate timing equipment for the qualifying portion of the program. The time used must have the capability of reading to four (4) decimal places and have automatic back to back capabilities. Three decimal places for electronic scoring format are allowed. This equipment shall have reasonable reliability and be proven by utilizations at other large race events. A back up timer and light must be on the premises in case of accidents that damage the equipment

Line-Up Board (To be used in case of Moscore malfunction)

This shall be displayed on the track where drivers can easily see the lineup. All numbers 1-10 & X will be available to be used if necessary. The numbers may be displayed on hooks, magnets or other device, as the Host Club desires. The lineup will be displayed as soon as possible to assist on realignment of cars in order for racing to resume in a timely manner.

Scales

It is required that the Host Club obtain a single-platform digital scale that has been certified within three months of the event. A known weight must be provided that can be used for verification for the duration of the event. The certification needs to be on hand at the track.

The location of the scales shall be convenient to coming off the track but away from other traffic such as pit area, or staging areas. The scales shall be capable of weighing objects from 95 to 400 pounds.

Emergency Medical Facilities and Reports

The Host club must furnish a plan to the QMA Safety Director and QMA President for approval at least 30 days prior to Grands. This plan must provide first aid for participants and spectators during all days of the event including practice days.

Last Updated 1/2016

The first aid station shall include one paramedic/EMT equipped with normal first aid equipment. The facility should be located with reasonable access to the track but where spectators can also be cared for. The one paramedic/EMT must remain on site and be available the entire time that cars are under power.

The plan should also include access to an ambulance service and the proper contact procedure. The Host Club must contact the ambulance service prior to the start of the event to ensure that the service has knowledge of the location of the facilities and access routes. These services to be paid for by the Host Club.

REPORTS on each incident serviced by the EMT are to be recorded on an appropriate form and signed by the attending EMT. At the end of the race event one copy is to be furnished to QMA Safety Director.

Fire Equipment

The fire department nearest the track must be contacted and notified of the dates of the event, and location of track. A letter is to be provided to the QMA Safety Director at least 30 days prior to Grand's.

ALL clubs are required to have at least five canisters of Fuel Buster or equivalent, available for firefighting any time cars are on the track.

LOCATIONS OF ALL FIRE EXTINGUISHERS ARE TO BE CLEARLY MARKED.

NO SMOKING IN THE PIT AREA, COVERED TENT AREA, FUELING AREA, STAGING, ON/OFF CHUTES OR THE TRACK, SCALE AREA AND JUDGING STAND.

Flags

QMA will supply disqualification black flags numbered 1-10 & X as well as a full set of racing flags to be used during the Grands.

PROCEDURES

Insurance

ALL PARTICIPANTS MUST SIGN A WAIVER. QMA WILL SUPPLY WAIVER FORMS AND THE HOST CLUB WILL SUPPLY THE WRIST BANDS or QMA ID BADGES WILL BE REQUIRED TO BE WORN.

ALL CURRENT QMA INSURANCE REQUIREMENTS WILL BE FOLLOWED

Grands Format, QMA Scoring Procedures & Judging Procedures

Host Club will follow all rules and procedures outlined in ARTICLE 8 of the QMA rulebook.

Host Club will CLOSE the racing surface no less than 8 days prior to the start of the Grands (no practice of any kind during closure). The official start date of the event will be determined by the NBOD. Grands Liaison will supply minimum closure date when event schedule is finalized. Any host club violating this rule will forfeit all National sponsorship monies.

Moscore will be the official scoring program for all QMA Grand National events.

Track Officials

The Host Club shall furnish names of individuals capable of performing duties adequately for large events. Names are to be submitted for QMA approval by March 1st.

- + Pit Stewart
- + Fuel Director
- + Scales Director
- + Sign-in Director
- + Local Race Director
- + Local Safety Director
- + Local Tech Director
- + Tower Director

(These positions should be QMA members in good standing)

QMA shall appoint the following race officials:

- + QMA RACE DIRECTOR
- + QMA SAFETY DIRECTOR
- + QMA TECH DIRECTOR
- + QMA HEAD SCORER
- + QMA HEAD JUDGE
- + QMA FLAGMAN

In addition to officials appointed for racing duties and those appointed by QMA, the Host Club should appoint the following positions.

- | | |
|---|-----------------------------|
| Lap Counter | Announcer |
| Emergency Medical Treatment Coordinator | Fire Protection Coordinator |
| Camping Area Coordinator | Pit area Coordinator |
| Publicity Coordinator | Programs Coordinator |
| Novelties Sales Coordinator | |

Track official's identification - all local track officials to wear something that identifies them in the official status, i.e. Badges, shirts or hats.

Members of the QMA Board of Directors in attendance are there to host this event along with the Host Club, with a goal to make the Grands event a complete success. This will also provide continuity across all Grands Events during the racing season. The NBOD is in control of the event when the first car takes the track.

Sign In Procedures

The pre-registration guidelines will be followed based on established rules. These rules will be posted on the QMA website and Host Club website. Pre-registrations will not open before February 15th. The current procedure for pre-registration maintains that the 1st properly registered entrant will be assigned the first or highest qualifying number. (Ex. Joe Q Public pre-registers for Jr. Honda and is the first entry received. Mr. Public is assigned number 299; the next entry received is assigned 298, etc.) All registrants must be a valid QMA member at the time of registration and remain a valid QMA member until the time of, and throughout the duration of the Grands.

Sign-ins will begin on Saturday at 9:00 a.m. Participants will be allowed to sign-in up until Monday evening at 7:00 p.m. All pre-registrations must sign-in by Monday evening at 7:00 p.m. Sign-ins will be conducted by club officials with the aid of QMA. ** Days can be modified based on the actual start of the event, with National Board of Directors' approval.

All participants must present a valid QMA badge at sign-ins. All participants must fill out and sign all required insurance forms upon signing in (1068, 1069, and 1155). The Host Club must provide wristbands for all handlers.

The list of all eligible participants will be supplied by QMA National office, and all decisions concerning eligibility will be the responsibility of the QMA officials. QMA will supply a Sanction Book for the hosting grand's club. Sanction Book will be supplied electronically.

The Host Club will be responsible for all financial collections and final disbursement. All entries must be accounted for and paid to QMA. The Host Club will pay the designated amount per sign-in to QMA prior to A-main day. Any deposits collected by the Host club should be returned to the member within 30 days of the event. All hardship fees must be paid for in cash or money order.

Any Host Club having difficulty collecting on bad debts of members will be assisted by QMA by denying membership until the account is brought current, all future participation until Host Club is fully satisfied as far as money due. Please review this with the Regional Director.

QMA Scoring Procedures

The QMA Scoring procedures are to be followed.

Moscore will be the official electronic scoring system for all Grand National events.

QMA HEAD SCORER or representative IS REQUIRED TO BE IN THE TOWER FROM THE BEGINNING OF TIMING TO THE COMPLETION OF THE LAST A MAIN RACE. QMA HEAD SCORER WILL BE IN CHARGE OF SCORING TOWER AND WILL BE THE FINAL AUTHORITY UP TO THE RACE DIRECTOR.

The Host Club will provide the Head Scorer with names of individuals from the Host Club that are capable of scoring. Every attempt will be made by the QMA Head Scorer to obtain scorers from different regions to work in the tower during the week so as not to have a tower full of scorers from the same region.

<u>CLASS</u>	<u>DIVISION</u>
NOVICE	JUNIOR AND SENIOR (EXHIBITION ONLY)
ANIMAL	JUNIOR, SENIOR & HEAVY
HONDA	JUNIOR, SENIOR & HEAVY
SUPER STOCK	JUNIOR
MODIFIED	
GX 160	LIGHT AND HEAVY
B MODIFIED	
AA/MODIFIED WF	
HALF	JUNIOR
WORLD FORMULA	LIGHT AND HEAVY

Novice

Novice classes will be exhibition only. Novices will practice and qualify in QMA order with all other participants. Novice classes will run features only, no heat races. Day and time of novice races will be determined by the National Race Director. Every attempt will be made to provide advance notice of this. The National Race Director reserves the right to amend at any time.

QMA NBOD recommends any event with pre-registration of under 300 cars, within the first 30 days of the pre-registration period, be shortened to a 5 day event (see schedule at end of document).

	HEATS	LOWER MAINS	A MAINS
Novice	n/a	n/a	25 laps
Junior	20 laps	25 laps	30 laps
Senior	20 laps	35 laps	40 laps

Numbers and Documentation

The necessary forms will be furnished by QMA on a disc for the event. The numbers furnished will be for racing events. This disc and registration kit shall be furnished by April 1st of the event year. QMA will provide a Registration Kit; including color coded qualifying numbers, judging sheets and technical inspection sheets.

Jr. Novice	Gold	049-000
Sr. Novice	Gold	099-050
Jr. Animal	Red	A299-A100
Sr. Animal	Red	A499-A300
Hvy. Animal	Red	A599-A500
Jr. Honda	Yellow	H299-H100
Sr. Honda	Orange	H499-H300
Hvy. Honda	Salmon	H699-H500
Jr. Stock	Green	199-100
Mod	Blue	399-300
Lt. 160	Lt. Purple	G299-G100
Hvy. 160	Dk. Purple	G499-G300
B	Tan	499-400
AA/Modified WF	Pink	549-500
Jr. Half	Teal	599-550
Lt. World Formula	White	W199-W100
Hvy. World Formula	White	W299-W200

The above sign in numbers will designate classes and qualifying order. Practice and qualifying will be according to the format.

The exceptions to these rules would be inclement weather or if the car count is over 800. The Grands chairman, Regional Directors and the QMA National Board members present, may make adjustments to the racing format.

Judging

The Head Judge shall be appointed by QMA. The individuals considered must be QMA members in good standing. All Grand National Events will have 3 permanent judges. These judges will meet all judging criteria and will be appointed and/or approved by the NBOD and Head Judge.

The judges shall be supplied with clipboard and pens to be used to mark judging sheets. The Host club should supply drinks and snacks to the judges for the week.

ALL JUDGES MUST SIGN JUDGING SHEET AT THE COMPLETION OF EACH RACE.

SAFETY GUIDELINES

The safety rules for equipment will be furnished by QMA Safety Director or his designee.

QMA will provide safety stickers for each car registered for the event. Driver must be with car at safety inspection. All cars participating at the Grands MUST have the QMA Grands safety sticker displayed on their cars.

All areas of the track including pit areas, fueling areas, and racing surface are also under the jurisdiction of the QMA Safety Director. The Host Club must satisfy his directions. If disagreement exists, the QMA Board members will issue a final decision.

TECHNICAL

The technical procedures will be furnished by QMA National Tech Director.

These will include fueling procedures, sealing of fuel tanks, sealing of the engine to the car chassis, weighing procedures and sealing of specific points on the engine. This will include inspection of all seals after races are completed. Handlers are responsible for all tech requirements including seals and numbering.

Procedures of removing engines and technical procedures will also be issued by QMA Tech Director with the assistance of local Tech Director.

Procedures for fueling and oil testing will be provided by QMA Tech Director.

The host club needs to inform the participant that they will need the following in the tech area: plastic baggies, containers for engine parts, a box big enough for a disassembled engine and the tools necessary to disassemble their engine.

AWARDS

The Host Club should provide some remembrances to each participant at the Grand National event. This can be a memento in the goody bag or an award handed out at the trophy presentation area. These special awards need only be presented to those not receiving other trophies from the races. The goody bags should primarily consist of commercial items, advertising, certificates or other items that can be gathered from local merchants. Material pertaining to local information such as motels, eating establishments and points of interest to visitors can be included in the goody bags. Each driver should receive one goody bag and not one per class.

A record of attendance at recent Grand National events can be provided to the Host Club by the QMA National Office.

The National BOD recommends awarding trophies each evening or the next morning at a certain time, but really feels it is important to have at least the lower mains and novice awards complete by Friday night.

QMA will provide a checkered flag for each winner of an individual "A" main event. The flags should be at the track by the start of practice. Artwork for the center of the flags must be provided to the QMA Publicity Director by February 15th of the year of the Grand National event. Trophies for non-racing events are encouraged and will be provided by the Host Club. Possible examples are: FAST TIME for each class, Pretty Car, Pretty Crew, Longest Haul, etc. These awards are to be presented at Opening Ceremonies.

Trophy Pay Out Minimum Requirements -You must give a trophy/award from the B-Main to the last Main that you have a 5-10 place trophy instead of paying out the top advancing cars. So this way every child is taking home a trophy. Only participation awards shall be given to a driver for a race in which he does not finish and or an event in which he was or disqualified.

All first place winners (1st place transfer cars) MUST receive an award; medals, plaque or trophy, HOST CLUBS DECISION.

Lower than H Feature 5-10th place

H Feature 5-10th

G Feature 5-10th

F Feature 5-10th

E Feature 5-10th

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- D Feature 5-10th
- C Feature 5-10th
- B Feature 5-10th
- A Feature All 10 places

****Note:** Please remember that the possibility exists to have an 11 car main in each class so provisions should be made to award an 11th place finish.

An estimate of the amount of money to be expensed for all awards, overall height of the trophies, construction materials, number of tiers, photographs, and a detailed description of the trophies must be provided to QMA Board of Directors. This should be done for each feature with the size differential for the different places noted. This should be furnished by April 1st to the QMA Board of Directors. If no response is received within 30 days, the Host Club can assume the proposal is approved.

NATIONAL WORK RULE

(Mandatory at all Grand National Events)

The work rule will be in effect for Grand National races.

1. A designated area will be marked off. This designated area will depend on the Club hosting the event, because tracks do vary in respect to track layouts. This must be approved by the QMA Safety Director.
2. Any car going to the designated area will automatically be put to the back of the pack.
3. If you go to the work area under green flag, YOU ARE FINISHED. You may not reenter the race.
4. Under a yellow or red flag condition, a car (or cars) may go into the designated area for repairs using any piece of equipment for repairs, but may not add fuel or gasoline (except by track Officials to "AA" and Half cars during refueling stops).
5. If more than one car is in the work area, positions will be determined by the order of cars returning to the track.
6. When the flagger waves the green flag to start/restart the race, no car is allowed to enter the track, unless already under power and past the designated point. If there is a yellow before a lap is scored the car may enter the track to re-join the race.
7. The flagger shall not hold up the race for the car(s) in the designated work area.
8. A maximum of two handlers per car will be allowed in the hot chute. If a handler requires more than the two for major repairs, then any two other handlers already designated in the hot chute for other cars may assist. No additional handlers will be allowed to enter the hot chute for major repairs.
9. If the handler chooses, he may take his car out of the hot chute to a designated work area in close proximity to have additional members assist with repairs.



Quarter Midgets of America Grand National Contract

The undersigned has read and agrees to abide by the above conditions subject to a penalty to be decided by Regional Directors and National Board members present.

Signature of QMA President

Signature of President of Club

The host Club shall furnish names and signatures of individuals capable of performing the duties and agree to comply with the above statement for the following positions:

Local Race Director

Local Safety Director

Local Technical Director

Local Tower Director

Local Sign-In Director

Local Head Judge

QMA shall appoint the following race officials:

QMA RACE DIRECTOR
QMA TECHNICAL DIRECTOR
QMA HEAD JUDGE

QMA SAFETY DIRECTOR
QMA SCORING DIRECTOR
QMA FLAGGER

QMA Board of Directors and Regional Directors present will have the final authority on all decisions.

Signed Grand National Contract due to QMA National Office and Grands Liaison by December 1 (for example, Eastern Grands 2013 event would be due on December 1, 2012).

Clubs that are awarded a Grand National Event are committed to renew their Sanction with Quarter Midgets of America, Inc. (paid charter, paid insurance, minimum of 5 members etc.) for a minimum of two consecutive years after the host year.

QMA Grand National Calendar of Requirements

Date	Description	Contact**
September 15 *prior year	Grands Proposals Due	National Office
December 1 *prior year	Signed Grands National Contract	Grands Liaison
January 1	Track Layout On Chute, Off Chute, Staging Area, Fencing	Safety/Race Dir
January 15	Parking Fees Trailer, Motor home, Toy hauler, Vendor, etc** **this includes all fees needed for online registration	Grands Liaison
January 15	Welcome Dinner	Grands Liaison
February 15	Art work &/or Logo	Publicity
February 15	Preference Pitting will be made public	Grands Liaison
March 1	Host Club assigned Track Officials Pit Steward, Fuel Admin, Scales, Admin, Sign-in Admin, etc.	Grands Liaison
March 15	Finalized Schedule	Grands Liaison
April 1	Property Rules & Proposed Penalties	Grands Liaison
April 1	Trophy Descriptions, Photo & Pricing	Grands Liaison
April 1	Internet Feed	Grands Liaison
April 2	All requirements must be supplied to Grands Liaison, or event will be awarded to Back Up Club	Grands Liaison
90 Days Prior	Finalized plans for facility	Grands Liaison
30 Days Prior	Medical Emergency Plan	Safety Director
30 Days Prior	Letter notifying local Fire Department Of dates and location	Safety Director
30 Days Prior	Fueling Plan	Tech & Safety Dir
30 Days Prior	Final Staging Area Layout	Safety Director

** Grands Liaison to be included on all submission for approval

QMA GRAND NATIONAL CHECKLIST

TRACK AREA

- + Racing Surface race able & used on a regular basis. _____
- + Was the track used for a qualifier & regular races last year _____
- + During the last 5 years the track has been used for a States Race or large event _____
- + Such events have been run during daylight hours to simulate grands condition _____
- + Ends of the fence surrounding the track protected properly _____
- + Covered staging lanes capable of holding at least 30 cars _____
- + Spectator fencing in a proper location and a safe distance from the track _____
- + Lighting on the track acceptable _____
- + You must have the Fuel buster fire extinguishers at least 6 ready for use _____
- + Location of all fire extinguishers to be clearly marked _____
- + If at all possible have a welder/fabricator available _____
- + Close to the track trailer spots reserved for the BOD and National track officials _____
- + Ample supply of rest rooms available _____
- + A few hundred feet of portable fencing or caution tape to secure areas. _____
- + Daily or at least every other day dumps for RV's _____
- + Daily or least every other day Water for RV's _____
- + Properly working PA system _____
- + Megaphone or portable PA system for the pit area _____
- + At least 10 2-way radios from your club and QMA will have a set also _____
- + Extra batteries for above radios _____
- + Safety stickers for each car registered _____
- + Bottled water throughout staging area/grounds for drivers _____
- + Bottled water available for corner workers throughout the event _____
- + Purchase and install hardware and scoring loop for Moscore _____
- + Install device to mount electronic scoreboard _____

TOWER AREA

- + 12 Large Clipboards _____
- + 12 pack of pens (2 blue, 2 black, 2 red) _____
- + big paper clips _____
- + 1 bag rubber bands _____
- + yellow hi-lighters _____
- + Scratch pads/post-it notes _____
- + 1 Stapler and staples _____
- + Photo Copier capable of copying up to legal sheets and multiple copies rapidly _____
- + A tower that is ventilated for the amount of people that is up there _____
- + A tower that is large enough to hold 7 people comfortably _____
- + There will be no smoking in the scoring tower _____
- + If tower is not big enough then a trailer needs to be supplied for the back paperwork _____
- + Head scorer in charge of scoring tower and will be final authority up to the Race Director. _____

JUDGES AREA

- + Judges area shall have good vision of the racetrack & the handler's area _____
- + Size should be large enough to hold 3 people comfortably _____
- + The head judge will have radio communication to the flagman, tower & race director _____
- + A cover over the stand is appreciated _____
- + Adequate Seating _____

CONCESSION STAND

- + Large quantities of ice available for sale _____
- + Take in consideration of the amount of people that are coming. _____

TECH AREA

- + Are the scales certified 3 months prior to the national event _____
- + It is required that the host club obtains single-platform digital scale 95-400 lbs. _____
- + A minimum of 600 square foot tech area _____
- + The tech area must be well lit with sufficient electric availability for 7 tech people _____
- + The tech area must be covered and rain proof _____
- + The tech area must be corded off to keep out non-tech personnel _____
- + Minimum of 72" of workbench area preferably 36" height _____
- + An empty gallon drum for waste oil disposal _____
- + A large quantity of inexpensive shop towels or paper towel _____
- + 10 rolls of 1/2 or 3/4 masking tape _____
- + 3- 1 gallon alcohol containers clearly marked for alcohol _____
- + 2 funnels marked for alcohol use only & filters _____
- + 4 – 1/2 pints of sign painters paint. Your choice of colors could be provided by QMA _____
- + Cold drinks and food for A-Main Day _____
- + Four stools _____

PEOPLE NEEDED FOR JOBS

- + Before Day 1 we need at least 5 qualified people to do safety on cars
(QMA National Safety Directors discretion) _____
- + Day 1 we need at least 5 people to do safety on cars _____
- + Before Day 1 & Day 1 sign-ins need to be done in a timely manner
and marked clearly _____
- + Day 1 club people to work the tower and track for practice _____
- + Day 2 – 5 need at least 4 people to pre-stage cars, fuel methanol, check fuel, sniff oil _____
- + Day 2 - 5 we will need at least 2 people to do scales _____
- + Day 2 - 5 we will need at least 4 people to paint and seal motors _____
- + Day 2 - 5 we will need at least 4 people to check oil _____
- + QMA officials will step up for the following positions: Flagger, Head Scorer,
Head Judge, and Race Director _____

QMA SUPPLIES

- + QMA will supply racing flags _____
- + QMA will supply black flags 1-10 & X _____
- + QMA will supply logo A-main winner flags _____
- + QMA will supply tower paper work _____
- + 2-way radios _____
- + Transponders _____
- + Canadian Flag _____
- + Scale Board _____
- + Honda Check _____
- + Victory Lane Flag _____
- + Electronic Scoreboard for use at the Grands _____
- + Moscore software _____
- + Laptop if needed _____
- + Safety stickers _____

SCHEDULE OF EVENTS for Shortened Event

****Days & Times Subject to change**

Local Club Option	9:00am – 7:00pm ~ Parking, Safety, Sign-ins
Day #1	8:00am ~ Pit Meeting – QMA will run 9:00am ~ Practice up to 2 rounds QMA order, Club Flagger 7:00pm ~ Welcome Dinner
Day #2	8:00am ~ Pit Meeting QMA will run 8:30am ~ Opening Ceremonies 10:00am ~ Qualifying
Day #3	8:00am ~ Pit Meeting QMA will run 8:30am ~ Heats and Lower Mains
Day #4	8:00 am ~ Pit Meeting QMA will run 8:30 am ~ Continue Lower Mains and Novice Races
Day #5	8:30 am ~ Pit meeting – QMA will run 9:00 am ~ Begin A-mains Tech ~ Awards
Day #6	Rain Day Only Grands Completion: The last day of the event is the rain date! If the Grands cannot be completed by daybreak on Day #6 (unless there is a zoning curfew) the event will be officially over and the awards maybe be given out by qualifying times.

Recommendations

- Have permanent/paid corner workers to keep the schedule on time (must be a paid QMA member in good standing).
- Block Scheduling of Judges to maintain consistency and timeliness.

RACING ORDER

JUNIOR ANIMAL
SENIOR ANIMAL
HEAVY ANIMAL
SENIOR HONDA
JUNIOR HONDA
HEAVY HONDA
JUNIOR STOCK
MOD
LIGHT GX160
HEAVY GX160
B
AA/MODIFIED WF
HALF MIDGETS
LIGHT WORLD FORMULA
HEAVY WORLD FORMULA

MONEY TO BE TURNED IN PRIOR TO A-MAIN DAY

WEST, EAST AND DIRT GRANDS

Location/Date _____

CAR COUNT ***Include non-refunded NO SHOWS below**

JUNIOR ANIMAL _____

SENIOR ANIMAL _____

HEAVY ANIMAL _____

JUNIOR HONDA _____

SENIOR HONDA _____

HEAVY HONDA _____

JUNIOR STOCK _____

MOD _____

LIGHT GX160 _____

HEAVY GX160 _____

B _____

AA/MODIFIED WF _____

HALF MIDGET _____

LIGHT WORLD FORMULA _____

HEAVY WORLD FORMULA _____

TOTAL CAR COUNT _____

CAR COUNT X \$30.00 = \$_____ (A)

GRANDS WAIVERS

_____ @ \$150 each **PLUS \$_____ (B)**

TOTAL **EQUALS \$_____**

STATES RACE WINNERS CAR COUNT

_____ @ \$30 each **MINUS \$_____ (C)**

TOTAL COUNT of States Race Winners attending this event. Please attach list of Drivers (first name, last name, QMA number, class).

TOTAL DUE QMA (A + B - C) **\$_____**

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MONEY TO BE TURNED IN PRIOR TO A-MAIN DAY