



RCP Process

RCP form must be typed and submitted to your club President (**remember you must state present rule, page# (if there is one) and what the proposed wording or rule would be with a procedure or solution for that specific RCP**), club Presidents will present at meeting for approval. All approved RCP's must be signed by club President and electronically sent to your Regional Director by **Aug 15th yearly**.

Regional Director's must send all RCP's from their region to their entire club President's for club meeting approval.

The regional director must have a conference call or meeting with all club Presidents and Reginal BOD, for final approval prior to **September 15th yearly**.

Regional Director's must send out all RCP **electronically** on or before September 15th, to the QMA Vice President and to the QMA National Secretary. **If mailed must be overnighted** to the QMA National Secretary.

QMA Vice President and QMA National Secretary will compare received RCP's and forward to the National President and he will put in order to be distributed.

October 1st yearly electronic copies of RCP's and Grand proposals will be sent to all National Board of Director's, Reginal Director's, Club Presidents and posted on the QMA web site.

The clubs will review all received RCP's and vote on them at their club meeting to review at their Regional Meeting prior to the National Meeting. Reginal Director will represent their region at the National Meeting with Region's decision on RCP's.

Majority rules, results will be printed in the National Meeting minutes. All approved RCP's will be listed in the short sheet and include with the new Rulebook.